



2024

Thank you for taking the first step towards being a participant in our “Match Savings” Program! Please take the time to read the important details below regarding the program.

**MATCH DETAILS:**

- BUILD will match your monthly savings 1:1 for one year or up to \$1000.00, whichever comes first
- You must be a participant in the BUILD Program for a minimum of six (6) months
- You may deposit more than the \$1000.00 within the year, however BUILD will only match up to \$1000.00
- **BUILD match saving funds will be accessible when you complete the program. Program completion occurs when one of the following two conditions are met:**
  1. After one-year of program participation or
  2. When savings reaches \$1000.00 and you have participated for at least 6-months
- After the program is completed, you may close or retain your account at Bank of Hawaii (BOH)
- **Participation in the BUILD Program is limited to one time per person**
- **Must be a working adult to participate in the “Match Savings” Program**

Once your application is received and reviewed a link to a secure portal will be emailed to you so additional documents, listed on the bottom of the 2<sup>nd</sup> page of the application, can be uploaded to complete the application process.

**SECURE PORTAL:**

1. Once you receive the secure portal link it is best if documents are scanned and saved as individual files on your computer and uploaded from there.
2. **If I have already received your application, you do not need to complete the application upload for this section.**

**NEXT STEPS:**

1. Once additional documentation is received a savings bank account will need to be opened at Bank of Hawaii (BOH) Ala Moana or Kahala locations. This is a special account (with no fees for 1 year) and \$1 minimum balance), both you and I need to be present to open the account.
2. **Select the BOH branch (information listed below) and email me your preference.** Once I’ve been able to schedule your appointment, I will notify you via email with the appointment confirmation.
3. Once you have opened your account you can make deposits at any branch of BOH. At the time your account is opened you will also be asked if you want mobile banking. If you do, you’ll need to download the BOH app. Whatever is needed for you to be able to use the app can be setup during the opening of the savings account.

**CHECK IN:**

After your savings account is established, there will be a check in every so often either in person, email, or phone to see how you are doing with your savings goals, or discuss challenges you might be experiencing. You are always welcome to contact me at any time.

I’m truly looking forward to working with you,  
Pamela

BUILD Program is funded in part by the Aloha United Way ALICE Initiative

310 Paoakalani Avenue • Honolulu, Hawaii 96815 • (808) 923-1802 • [www.waikikicommunitycenter.org](http://www.waikikicommunitycenter.org)



## ALICE Income Guidelines

**1 Person Household**  
Monthly Income \$6,117.  
Annual Income \$73,400.

**2 Person Household**  
Monthly Income \$6,988.  
Annual Income \$83,850.

**3 Person Household**  
Monthly Income \$7,863.  
Annual Income \$94,360.

**4 Person Household**  
Monthly Income \$8,970.  
Annual Income \$107,640.

**5 Person Household**  
Monthly Income \$10,518.  
Annual Income \$126,210.

**6 Person Household**  
Monthly Income \$12,065.  
Annual Income \$144,780.

**7 Person Household**  
Monthly Income \$13,613.  
Annual Income \$163,350.

**8 Person Household**  
Monthly Income \$15,160.  
Annual Income \$181,920.

**For families/households with more than 8 persons, add \$6,190 for each additional person.**

## BANK of Hawaii Branches

**BOH Kahala Branch hours of operation. 4634 Kilauea Ave Honolulu, Hi 96816**

- Monday – Friday 8:00am – 4:00pm and Saturdays 9:00am – 1:00pm (closed on most holidays)

**BOH Ala Moana Branch hours of operation. 1441 Kapiolani Boulevard Honolulu, Hi 96814**

- Monday – Friday 8:00am – 4:00pm and Saturdays 9:00am – 1:00pm (closed on most holidays)

## BUILD: Asset Building and Resource Program Application

**Program acceptance is based on financial qualification and Oahu residency. Information provided will be verified. Please TYPE or PRINT legibly. Please complete the entire application.**

### APPLICATION INFORMATION

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Home Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

#### MARITAL STATUS

- Single
- Married
- Separated
- Divorced
- Widowed

#### DO YOU HAVE A DISABILITY?

- Yes
- No
- Prefer not to answer

#### RACE/ETHNICITY

- African American
- Asian
- Caucasian
- Hawaiian/Pacific Islander
- Hispanic/Latino
- Native American
- Other \_\_\_\_\_

**Gender Identity:**                       Female                       Male                       Other \_\_\_\_\_  
 (Select all that apply)

<p><b>Applicant Employment Status</b> (Check all that apply)</p> <p><input type="checkbox"/> Full-time    <input type="checkbox"/> Part-Time                  If PT, #hrs worked per week _____</p> <p><input type="checkbox"/> Self-Employed    <input type="checkbox"/> Full-time    <input type="checkbox"/> Part-time                  If SE PT, #hrs worked per week _____</p>	<p><b>Applicant Education: Highest Level Completed</b> (Check all that apply)</p> <p><input type="checkbox"/> High School Diploma/GED</p> <p><input type="checkbox"/> Some College – no degree earned</p> <p><input type="checkbox"/> College – 2 or 4-year Degree</p> <p><input type="checkbox"/> Post Graduate Degree</p>
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### HOUSEHOLD INFORMATION

How many adults (18 years and older, including yourself) live in applicant's household: \_\_\_\_\_

How many children (under 18 years) currently live in applicant's household: \_\_\_\_\_

How many other individuals not living with you do you support financially? \_\_\_\_\_

Has anyone currently in your household ever opened a Match Savings Account?     Yes     No

### EMPLOYMENT

Current Employer: \_\_\_\_\_ Position: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Employment Start Date: \_\_\_\_\_

List additional employer, start date and hours worked weekly if you are working more than 1 job:

\_\_\_\_\_

Has your household monthly income changed over the past month?  Yes  No

**FINANCIAL ASSESSMENT** Do you currently or have you ever had any of the following?

	Yes	No		Yes	No
Savings/Checking Account			Debit/ATM Card		
Credit Card			Debt		
Financial Education Course			Payday Loans		

Do you own any of the following?

Car  Yes  No Home  Yes  No Retirement Funds  Yes  No Other Investments  Yes  No  
(Real Estate, Mutual Funds, Stocks etc.)?

**INCOME STATUS** List current **MONTHLY** gross income for the **ENTIRE** household. \_\_\_\_\_

**SAVING POTENTIAL** How much do you estimate you can save monthly?

\$10-25  \$25-50  \$50-75  Other \_\_\_\_\_

What goals would you like to accomplish by the end of the program? Check all that apply.

- Gain the knowledge to successfully manage my money
- Start a new job or improve my career saving regularly
- Other: \_\_\_\_\_
- Achieve financial stability
- Start saving regularly

Are you receiving SNAP benefits?  Yes  No Are you interested in continuing your education  Yes  No  
Are you interested in changing employment?  Yes  No Are you receiving TANF/TANOF Benefits?  Yes  No  
Are you receiving tuition assistance for Preschool aged children  Yes  No

**AVAILABILITY** If accepted in this program, what is your availability to attend meetings or appointments, etc.?

Day Times \_\_\_\_\_  Saturday Times \_\_\_\_\_

**How did you hear about us?**  Friend  Internet  Newspaper  Partner Agency  Other \_\_\_\_\_

**Participants will be asked upon program completion to participate in an exit interview or survey. Participants may also be contacted and asked to complete a survey 6 months after program completion.**

**APPLICANT'S SIGNATURE**

I affirm, under the penalties of perjury, that the information provided is true.

Applicant's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**VERIFICATION**

**To determine your eligibility for the BUILD program, we require specific documents (listed below). We will send you a secure link where you can upload your documents. Please note that WCC may request additional documentation and will keep all information confidential.**

- Current 1099 (for Self-Employed)
- 2 months of most recent Paystubs
- Most recent annual Federal Tax Return
- Government-issued photo ID (e.g., Driver's License, State ID, Legal Permanent Residence card, Employment Authorization card, Passport or Visa).

**Two Bank of Hawaii locations are used for the opening of your BUILD Match Savings Account, Kahala and Ala Moana. Please select your preferred location. Kahala  Ala Moana**